



1. Collaboration with other organisations

Both the sponsoring organisation(s) and their delegates (the successful applicants) will be expected to actively engage and collaborate with other Australian disability peak and advocacy organisations to seek their input and advice regarding issues for discussion at COSP 2022.

2. Financial declaration

DSS will require a financial acquittal report to be received no later than 30 November 2022, which details how the funds provided have been spent.

3. Post-event reporting

A post-event report will be required, which includes a brief statement detailing:

- who the funded participants were
- what (if any) presentations were delivered or matters raised by the delegation
- any outcomes
- relevance, usefulness and benefits of the event for the sponsor organisation and its work in the disability sector
- information presented at the event that may inform Australian disability policy development, including any issues that Australia needs to be aware of/consider.

4. Participation in feedback sessions

The Commission or DSS may conduct simple, in-confidence peer review feedback sessions with participants of the delegation in order to assist with mentoring and leadership development. These sessions would be held in confidence.

5. Requirements around cancellation of attendance

If the delegate cancels attendance at the international event, the Commission and DSS will consider a nominated replacement from the same organisation or from an alternative organisation, but may decide to leave the place unfilled.

In such circumstances, if the delegate spot is not filled then the grant recipient must seek to obtain refunds from travel and accommodation and conference providers and return unspent funds to DSS.

6. Breach of obligations

Funded delegates who breach any of their funding obligations by failing to fulfil the pre-event obligations, participation or inappropriate behaviour, or failing to acquit their grants, may be required to refund grants to DSS and may be ineligible for future grants. Such obligations are detailed in the Letter of Offer.